**Class Event Form — Reunion 2009**  
*This form must be returned to the Alumnae Association by December 1, 2008.*

**Friday, June 12**

### Afternoon:
Are you having class-specific programs such as pre-arranged lectures, tours, exhibits, or activities?

<table>
<thead>
<tr>
<th>Program Name/Type:</th>
<th>Will there be a vendor? Y / N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preferred Location:</td>
<td>Contact Name:</td>
</tr>
<tr>
<td>Preferred Time:</td>
<td>Business Name:</td>
</tr>
<tr>
<td>Should alumnae pre-register for this program? Y / N</td>
<td>Address:</td>
</tr>
<tr>
<td>Is there a fee? $</td>
<td>Telephone:</td>
</tr>
</tbody>
</table>

### Social Hour:
Are you using any other/entertainment vendors? Y / N

<table>
<thead>
<tr>
<th>Location:</th>
<th>Are you using any other/entertainment vendors? Y / N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time:</td>
<td>Contact Name:</td>
</tr>
<tr>
<td>Are you using a caterer? Y / N</td>
<td>Business Name:</td>
</tr>
<tr>
<td>Contact Name:</td>
<td>Address:</td>
</tr>
<tr>
<td>Business Name:</td>
<td>Telephone:</td>
</tr>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Telephone:</td>
<td></td>
</tr>
</tbody>
</table>

Are you using an alcohol vendor? Y / N

| Contact Name: | |
| Business Name: | |
| Address: | |
| Telephone: | |

### After-Dinner Program (optional):

<table>
<thead>
<tr>
<th>Program Name/Type:</th>
<th>Are you using any vendors, including entertainment vendors? Y / N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preferred Location:</td>
<td>Contact Name:</td>
</tr>
<tr>
<td>Preferred Time:</td>
<td>Business Name:</td>
</tr>
</tbody>
</table>

Are you using any vendors, including entertainment vendors? Y / N

| Contact Name: | |
| Business Name: | |
| Address: | |
| Telephone: | |
**SATURDAY, JUNE 13**

**Morning:**
Are you having class-specific programs such as pre-arranged lectures, tours, exhibits, or activities?

- **Program Name/Type:** CLASS MEETING
- **Preferred Location:** RESIDENTIAL HALL
- **Preferred Time:** 9:30 A.M.
- **Will there be a vendor?** Y / N
- **Contact Name:**
- **Business Name:**
- **Address:**
- **Telephone:**

**During the day:**
Are you having class-specific programs such as pre-arranged lectures, tours, exhibits, or activities?

- **Program Name/Type:**
- **Preferred Location:**
- **Preferred Time:**
- **Will there be a vendor?** Y / N
- **Contact Name:**
- **Business Name:**
- **Address:**
- **Telephone:**

**During the day:**
Are you having class-specific programs such as pre-arranged lectures, tours, exhibits, or activities?

- **Program Name/Type:**
- **Preferred Location:**
- **Preferred Time:**
- **Will there be a vendor?** Y / N
- **Contact Name:**
- **Business Name:**
- **Address:**
- **Telephone:**

**During the day:**
Are you having class-specific programs such as pre-arranged lectures, tours, exhibits, or activities?

- **Program Name/Type:**
- **Preferred Location:**
- **Preferred Time:**
- **Will there be a vendor?** Y / N
- **Contact Name:**
- **Business Name:**
- **Address:**
- **Telephone:**
During the day:
Are you having class-specific programs such as pre-arranged lectures, tours, exhibits, or activities?

Program Name/Type:  
Preferred Location:  
Preferred Time:  
Will there be a vendor?  Y / N  
Contact Name:  
Business Name:  
Address:  
Telephone:  

Social Hour:
Location:  
Time:  
Are you using a caterer?  Y / N  
Contact Name:  
Business Name:  
Address:  
Telephone:  
Are you using any other/entertainment vendors?  Y / N  
Contact Name:  
Business Name:  
Address:  
Telephone:  
Are you using an alcohol vendor?  Y / N  
Contact Name:  
Business Name:  
Address:  
Telephone:  

Saturday, June 13 (cont’d)
Class Event Form — Reunion 2009
This form must be returned to the Alumnae Association by December 1, 2008.

Saturday, June 13 (cont’d)

Class Dinner:
Location: 
Time: 
Are you using a caterer? Y / N
Contact Name: 
Business Name: 
Address: 
Telephone: 

How much are you charging for the Class Dinner?
Adults: $ ________________
Children: $ ________________

Please write a short description for each of the three choices you will be offering. This description will be included on the registration form.
Option 1:
Option 2:
Vegetarian Option:

Are you planning to order additional meals for late registering alumnae? Y / N
Are children invited? Y / N
Is there a cut-off age? Y / N

Are you using an alcohol vendor? Y / N
Contact Name: 
Business Name: 
Address: 
Telephone: 

Are you using any other/entertainment vendors? Y / N
Contact Name: 
Business Name: 
Address: 
Telephone: 

After-Dinner Program (optional):
Program Name/Type:
Preferred Location: 
Preferred Time: 
Are you using any vendors, including entertainment vendors? Y / N
Contact Name: 
Business Name: 
Address: 
Telephone: 

**Class Event Form — Reunion 2009**  
*This form must be returned to the Alumnae Association by December 1, 2008.*

**Sunday, June 14**

**Class Picnic:**  
Location:  
Time:  

Are you using a caterer?  Y / N  
Contact Name:  
Business Name:  
Address:  
Telephone:  

How much are you charging for the Class Picnic?  

**Adults:** $ ___________  
**Children:** $ ___________  

Please write a short description for each of the three choices you will be offering. This description will be included on the registration form.  

**Option 1:**  

**Option 2:**  

**Vegetarian Option:**  

Are you planning to order additional meals for late registering alumnae?  Y / N  
Are children invited?  Y / N  
Is there a cut-off age?  Y / N  

Are you using an alcohol vendor?  Y / N  
Contact Name:  
Business Name:  
Address:  
Telephone:  

Are you using any other/entertainment vendors?  Y / N  
Contact Name:  
Business Name:  
Address:  
Telephone:
Class Event Form — Reunion 2009
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General Information

Insignia:
What is your insignia? Please write a short description of the insignia item. This description will be included on the registration form.

Are you ordering extras to sell during reunion weekend? Y / N
Are you bringing the insignia with you or shipping it directly to the Alumnae Association?

How much are you charging for the Class Insignia?
Per piece: $ ________________

Class Spirit Fund:
The Class Spirit Fund solicits donations and provides anonymous aid to classmates coming to reunion. Typical language included on the registration form: “Voluntary contribution so that every classmate can afford to attend and enjoy a first-class reunion.”

Would you like to include the Class Spirit Fund on your registration form? Y / N

Financial Aid:
Financial Aid for classmates can come from either the class treasury or the Class Spirit Fund. Your class decides how much aid it can provide; the Office of the Alumnae Association will take the requests and keep track of the tally, alerting the class treasurer when necessary. Typical language included on the registration form: “If you need financial assistance to attend reunion, call the Alumnae Association at 781-283-2333. All requests will be kept confidential.”

Would you like to include Financial Aid on your registration Form? Y / N

Additional Information:
Is there any additional information you would like the Office of the Alumnae Association to know?